



First Capital Community Development Business Education Loan Application

Notes:

1. See eligibility requirements on our website at www.cfka.org/loan.
2. You may apply for a business education or certifications loan of between \$500 and \$5,000. This loan is to be used to obtain the certifications/training needed to launch or expand your business or gain employment in Canada in your chosen field.
3. Within a few weeks of submitting the application form, if you meet the criteria you will be invited to come meet the committee to explain what the loan is needed for, and how this will help you in the future.
4. If the Committee approves your loan, in submitting this application, you authorize Alterna Savings to conduct a credit check and share the results with the Community Foundation for Kingston & Area and members of the loan review committee.
5. If you are successful in securing loan as the loan is intended to benefit people in Kingston and area, if you move out of our geographic area the loan may be recalled.
6. We recognize and appreciate the importance of keeping your business ideas and personal information confidential. All individuals who will have access to your application have signed confidentiality agreements. A copy of this agreement is available on request.

Tell us about yourself...

Applicant's Legal Name: _____

Applicant's Preferred Name: _____

Mailing Address: _____

Phone: _____

Email: _____

Are you already operating a business? Yes No

If yes, please provide its name and location: _____

Are you over 18 years of age? Yes No

Help us understand your education/certification requirements and your business idea...

Tell us about the education or certification sought to get your business idea started or carry on the business. Please provide us specific information as to how the loan will be used:

1. What course/training will be studied?
2. What will you be doing after the course is complete?

Does the course require a formal acceptance?

Yes No

If yes have you been accepted? Yes No

Explain how you will obtain this training, when it will be complete, and how it will benefit you.

- Expand existing business
- Start new business
- Obtain professional accreditation needed to work in Canada

Is your application time sensitive? Yes No

If yes, please tell us the timeline and describe what the opportunity is.

Tell us about your funding needs...

How much funding do you need in total? \$ _____

Do you have any of this funding already secured? Yes No

If yes, please describe the amount and the source.

How much do you wish to borrow through this loan program? \$ _____

Over how long of a period would you like to repay the loan (1-5 years) _____

Have you applied elsewhere for funding Yes No

If yes what other _____

If no why not?

Additional information you wish us to consider...

Please feel free to include any additional information that you feel is relevant to help us understand your business. Please attach additional pages.

Outside Agency

Are you currently working with or plan to work with an outside agency? Yes No

If yes, please indicate name of agency, contact person and phone number:

May we contact this agency/person to discuss your application in detail? Yes No

Authorization

By signing below, I authorize the Community Foundation for Kingston & Area to share the information provided in this application, and all subsequent submissions pertaining to my application for funding through the First Capital Community Development Loan Program, with Alterna Savings and members of the Community Foundation's loan review committee for the purposes of evaluating the suitability of my application for this loan program.

I further authorize Alterna Savings to conduct a credit check on me, and to share the results with the Community Foundation for Kingston & Area and the Community Foundation's loan review committee. (Note that your date of birth and SIN has been requested on page 1 of this application to facilitate the completion of a credit check).

Name (print): _____

Signature: _____ Date: _____

Please check here so that we can communicate with you electronically regarding your application.

- I consent to receiving electronic messages from the Community Foundation for Kingston & Area with reference to this application.

Please submit this completed, signed Loan Application form in hard copy to:

Community Foundation for Kingston & Area
275 Ontario Street, Suite #100
Kingston, ON K7K 2X5

Questions?

See program details on our website at www.cfka.org/loan
Phone us at: 613.546.9696